

ODP-1380-77

12 JUL 1977

STATINTL

MEMORANDUM FOR: Executive Officer, ODA

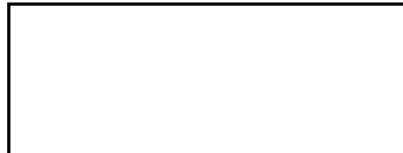
FROM : 
Executive Officer, ODP

SUBJECT : Disciplinary Cases

1. ODP has had no disciplinary cases during the year proceeding 30 June 1977 or since, nor are there any potential cases in ODP at the moment. There have been only a few instances of substandard performance not related to disciplinary problems.

2. The only possible exception is in the area of security violations. Attached is a list of those in ODP who received violations during the past year. Appropriate action was taken in each case. We believe that those violations were the result of carelessness and that the lack of self discipline demonstrated has been corrected.


STATINTL



Attachment: a/s

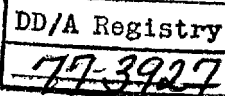
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Next 2 Page(s) In Document Exempt




7 July 1977

NOTE FOR: Les Dirks/DDS&T
Sayre Stevens/DDI
Michael Malanick/ADDA

You will recall at the EAG meeting on July 5, Mr. Knoche reported that the DCI would like to have a look at disciplinary cases in your Directorate as he has already done in the DDO.

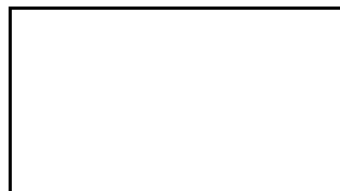
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For your additional guidance in undertaking this task, the following is provided and is based on the requirement given the DDO by 

Provide a list of all disciplinary actions taken by your Directorate in the past 12 months (cut-off date of 30 June 1977). Specifically, provide information on the identification of the employee in question, the violation, the penalty, and his/her current status. The survey should include staff officers, career associates and contract employees, i.e., those who are counted against your TO.

I would suggest that as soon as you have this material assembled, you advise me so that I in turn can alert the DDCI when this work is completed for all three of your Directorates.

STATINTL



A/DDCI

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